

Drive Request Guidelines

To ensure a smooth process for arranging transportation, please follow these steps when making a drive request.

Request Methods

- **Email:** This is the preferred method for drive requests. Please write to:
transport@amaravati.org
- **Written Note:** You may leave a written note with the necessary details on the Transport Coordinator (TC) desk.

Local Trip

For local trips, consider using the **Hertslynx** community bus if available. This service can be a convenient alternative for travel to Hemel Hempstead or Berkhamsted.

It is recommended to book the bus as early as possible, as availability is limited and it may not be possible to reserve a spot if requested just a few days in advance. [More details to how to book a HertsLynx bus.](#)

Airport Trip

The monastery doesn't provide trip to Gatwick and Stansted airport.

For trips to Luton Airport, the monastery will arrange a driver for you.

For Heathrow Airport, we recommend using the [National Express bus](#) unless there are specific circumstances that make it impractical (e.g., senior monastics, heavy luggage). If the bus option is not possible, contact the Transport Coordinator to arrange alternative transportation.

Remember to request your drive early and provide full flight details for proper planning.

Who can request a drive?

Bhikkhus, sīladhārās, sāmaneras can request drives. Those under 5 vassa, need permission from their mentor.

Anagārikas and anagārikās can request drives when they have a medical appointment or going to see family. All trips need permission from their mentor.

We do not arrange transport for guests, except Lay residents can request drives when they have a doctor's appointment or when they are going on holiday. This will normally be to Hemel Hempstead, Berkhamsted or Luton. It is suggested that they offer 30p per mile into the dana box.

Anyone who wishes to join an existing trip needs to ask the most senior Sangha member on that trip or the TC for permission.

Advance Notice

Submit your drive request as early as possible. This makes it easier for the drivers and the Transport Coordinator to manage, especially during busy times when multiple drives need to be arranged. Even though last-minute trips can sometimes be accommodated, advance notice is always appreciated to avoid delays and ensure smooth planning.

Time to avoid

- **Moon Days and Quiet Days:** It is recommended to avoid asking Anagārikas and Anagārikās to drive on Moon Days and Quiet Days.
- **Early Morning or Late Night Drives:** It is best to avoid very early morning (before 06:30) or late-night (after 22:00) drives. This is in consideration of the drivers, especially for maintaining their well-being and rest.

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