

# Training & Maintenance

## Maintenance

Rethink the maintenance of the new Building?

## Site Manager and Maintenance Manager

Both roles should be involved in the understanding of the new sala. They will look after small repairs and new installation, but failure or contractors installation should be treated with the Snagging List.

## Training

Needs training for heating officers.

Need to manage the control panels

- **Kitchen Appliance** see **Kitchen**
- **Heating** - Heat pump and Under-floor (UFH)
  - new officer (sala officer) WM, WN, EM, MM
  - 4 zones
- **Ventilation** - MVHR/ AHU (Air Handling Unit)
- **Hot Water** - Kitchen and toilets (Pump), Monks' and Nuns' and Flower Studio (electric)
- **Lighting** - Internal switches and external PIR
- **Rooflight** and **skylight** operation
- **Fire alarm**
- **Audio** - Speakers, microphone and sound mixer
- **Visual** - Camera, projector and streaming test
- Liaison for **internet** switch over
- **Water filter**
- **Plumbing** - EM, MM, WM, WN
- **Electrical Distribution boards** - 100 circuits on 4 boards, EM, MM, WM, WN

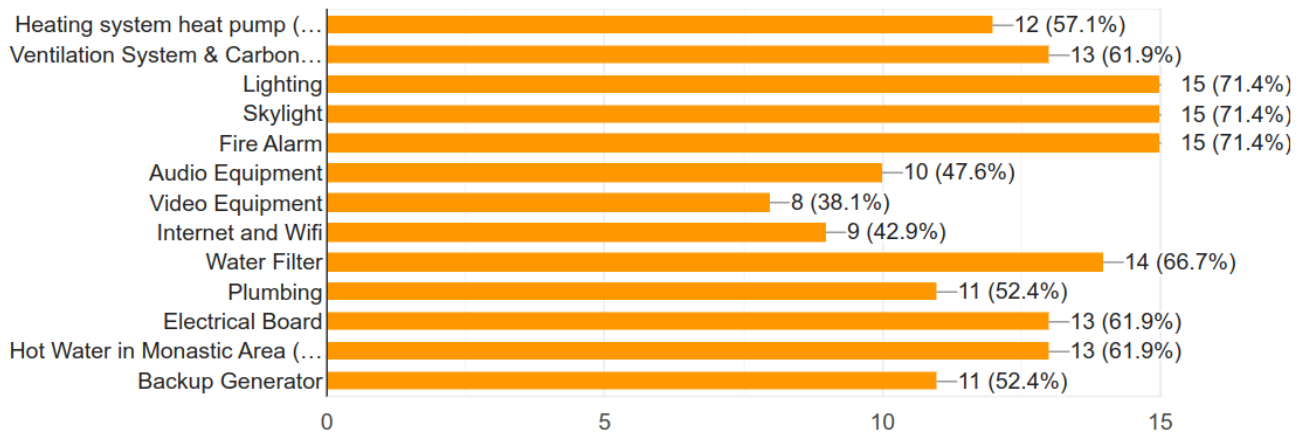
- **Back-up generator** - the engineers spelled out the use sequence as it is important.  
Please kindly help arrange a laminated instruction sheet with the following: (a) move it out of storage, (b) connect the earthing point, (c) connect generator to the power system, (d) Start the generator, (e)
- Go upstairs to the switch-room and toggle the change-over switch

# Training Questionnaire Results

## General Training

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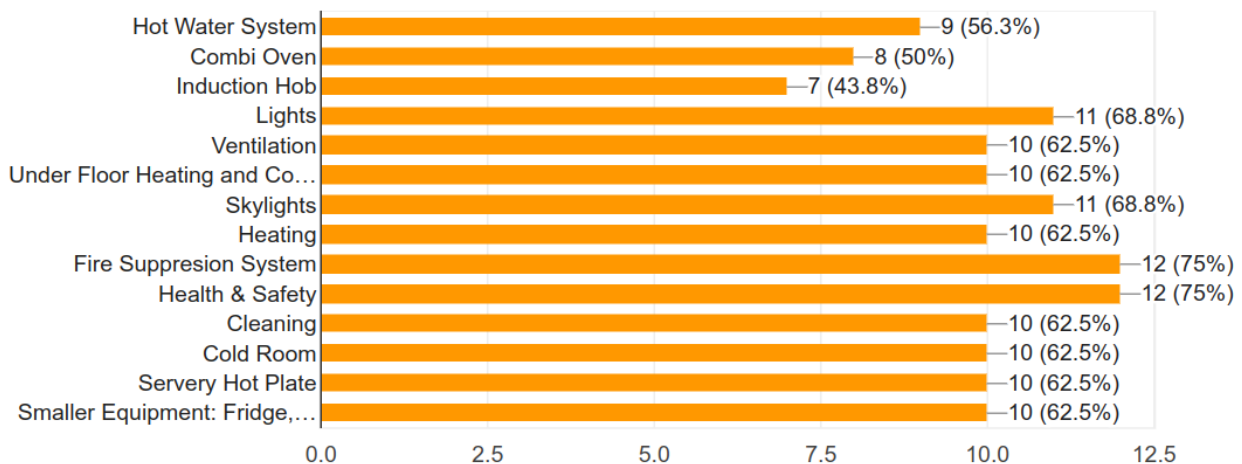
21 responses



## Kitchen Training

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16 responses



after transformation

[https://docs.google.com/file/d/1M1YiZqM827jWN\\_tX8TCdL8QTOoeDBN\\_NuN5Bo0OTTKU/preview](https://docs.google.com/file/d/1M1YiZqM827jWN_tX8TCdL8QTOoeDBN_NuN5Bo0OTTKU/preview)

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Created 17 July 2024 10:14:11 by Cittadhammo Bhikkhu

Updated 6 January 2025 16:35:04 by Site Manager (Eleonora)